



MRI and/or CT Scan Patient Instructions

Please go to one of the following facilities to have your imaging completed. Schedule your appointment for the imaging **AT LEAST TWO WEEKS** from the date you called to schedule your appointment. **Please try and make an appointment at any of the below imaging facilities.**

- a. New Jersey Imaging Network (any location)
- b. University Radiology (any location)
- c. Hackensack University Medical Center
- d. Jersey City Medical Center
- e. Saint Peters University Hospital
- f. Saint Barnabas Medical Center
- g. Morristown Medical Center
- h. Holy Name

Please be aware of the following when scheduling your imaging appointment:

1. Call Advanced Neurosurgery Associates to let us know **WHEN and WHERE** your imaging will be done. We need this information to be able to submit your authorization.
2. **If you have NOT done conservative treatment (i.e. physical therapy, pain management) within the last SIX WEEKS, it is unlikely that your insurance will approve the scan. Please provide our office with any recent progress reports of any doctors you have seen before regarding the same issue.**
3. If you have a **PROGRAMMABLE SHUNT**, please obtain a list of days we will be in the office so you can schedule your imaging appointment accordingly. **Shunts need to be reprogrammed within 72 hours after the imaging is completed. DO NOT make an imaging appointment on Fridays.**
4. Make a follow-up appointment, if needed, with the necessary provider so they can review the imaging with you.
5. On the day of the imaging appointment, please remember to obtain a **CD AND report** of the imaging you have done. Both need to be brought to your appointment with your provider.

Please be aware that it is the patient's responsibility to notify us of appointment location, date, any changes in insurance, and provide any medical records needed that may affect your authorization.

Thank you,

Authorization Team